

BOARD OF EDUCATION
Borough of Manasquan

The Combined Committee of the Whole and Regular Public Board of Education Meeting was held in the Manasquan High School Charles Raffetto Media Center, 167 Broad Street, Manasquan, New Jersey, on Tuesday, November 15, 2022.

The President, Ms. Pollock, called the meeting to order at 6:00 p.m., and read the Opening Statement.

1. Call to Order

Call to Order

2. 48- Hour Notice

Opening Statement: Pursuant to N.J.S.A. 10:4-10, notice of this meeting has been provided by publication in the Asbury Park Press, the Coast Star and posted in the Borough Hall of Manasquan and in the schools within the time limits prescribed by law.

Ms. Pollock requested that everyone join in the Pledge of Allegiance.

3. Pledge of Allegiance

4. Roll Call

Roll Call

*Bruce Bolderman
Donna Bossone
Martin Burns
Eugene Cattani*

*Rebecca Herbert (Belmar)
Terence Hoverter - absent
Matthew Johnson (Avon) - absent
Joseph Loffredo*

*Thomas Pellegrino
Alexis Pollock
Alfred Sorino
Tedd Vitale (Brielle)*

Also Present: Dr. Frank Kasyan, Superintendent of Schools; Dr. Pete Crawley, School Business Administrator; Jesse Place, Assistant Superintendent of Schools; Gabrielle Pettineo, Board Attorney; Sandi Freeman, Recording Secretary; Edward Gunnel, Student Board Representative.

Quorum Reached

Ms. Pollock read the Mission Statement and Statement to the Public.

5. Mission Statement

Mission Statement

Manasquan School District empowers all students by providing a safe, healthy, and inclusive environment where continual growth, perseverance, and rigorous academic standards are balanced with extensive extra-curricular opportunities and rich tradition through partnership with community.

6. Statement to the Public

Statement to the Public

Often times it may appear to members of our audience that the Board of Education takes action with very little comment and in many cases by unanimous vote. Before a matter is placed on the agenda at a public meeting, the administration has thoroughly reviewed the matter with the Superintendent of Schools. If the Superintendent of Schools is satisfied that the matter is ready to be presented to the Board of Education, it is then placed on the agenda at the next Combined Committee of the Whole and Regular Board meeting. The members of the Board work with the administration and the Superintendent of Schools to assure that they fully understand the matter. After discussion during the Committee of the Whole portion of the meeting, the matter is focused on during the Regular Public Board Meeting agenda and presented to the Board of Education for a vote.

Ms. Pollock asked for a motion to accept and approve the minutes.

Motion was made by Mr. Sorino, seconded by Mr. Loffredo, to approve and accept the minutes as specified in Item #7.

Roll Call Vote on September 20, 2022: Ayes (9); Nays (0); Abstain (1) Mr. Cattani; Absent (2) Mr. Hoverter; Mr. Johnson

Roll Call Vote on October 18, 2022: Ayes (8); Nays (0); Abstain (2) Mr. Cattani; Mrs. Herbert; Absent (2) Mr. Hoverter, Mr. Johnson

MOTION CARRIED

Minutes

7. Acceptance of Minutes

Recommend acceptance and approval of the minutes of the Combined Committee of the Whole and Regular Public Meeting of September 20, 2022 and the Combined Committee of the Whole and Regular Public Meeting and Closed Executive Session of October 18, 2022. Executive Session Minutes will be withheld from disclosure until such time as the reasons for discussing and acting on a matter in closed executive session no longer exists.

Ms. Pollock turned the floor over to Edward Gunnel, for the Student Board Representative Report.

8. Student Board Representative Report

Student Board
Representative
Report

Edward provided the Student Council report on the Homecoming and Spirit Week activities at the high school. The students are preparing for decorating the hallways for Homecoming. The November Warrior Wednesday video was broadcast recapping events that took place in November and highlighting upcoming events. Auditions will take place for the next theater production. Open House is scheduled for Thursday, November 17th, with the Welcome Warriors facilitating the program. Parent/Teacher conferences will take place next Monday and Tuesday.

Edward reported that the November Key Club meeting was held today. A discussion took place on the hours that were earned by the members through their participation at the Color Run. Under New Business, the members were advised of the following events that will be available to acquire hours in December: Holiday in the Park tree lighting on December 3rd; assisting at the concession stand during home games; assisting at the Church of Brielle on Sundays to provide instructions with computer programs; and Christmas in Manasquan on December 4th. The Food Drive is underway along with the Holiday Wreath fundraiser.

Dr. Kasyan complimented Edward on the opportunities that are taken advantage of by the members of the Key Club to service the community. Edward said the students are very supportive. Dr. Kasyan thanked Edward for his report.

Ms. Pollock and Dr. Kasyan continued with the presentations.

Dr. Kasyan thanked the Board for allowing him to focus on the students' accomplishments at every meeting. He thanked the parents for being present to support their children.

9. Presentations

Presentations

Dr. Kasyan provided the criteria the students need to meet in order to be recognized as students of the month. Dr. Kasyan introduced the students of the month and read a synopsis of their achievements, interests and favorite teachers. He presented the students with personalized medals, Certificates of Commendation and Wally Bucks. Dr. Kasyan thanked the Superintendent and members of the teaching staff from Spring Lake Heights who attended the meeting this evening to recognize and congratulate Christopher Rechner, a Spring Lake Heights resident student, on being selected as the Freshman Student of the Month.

- **High School Students of the Month** – Ashley Lara Altamirano, Senior – Julian Torres, Junior – John DePalma, Sophomore – Christopher Rechner, Freshman

MHS Students
of the Month

Dr. Kasyan read a quote that conveyed the significance of the quality of a teacher, aside from all other factors present in the classroom.

Dr. Kasyan introduced and congratulated Mr. Glenn on being selected by Ashley Lara Altamirano, as the High School Teacher of the Month and presented him with a Certificate of Commendation.

MHS Teacher
of the Month

- **High School Teacher of the Month** – Tom Glenn

Dr. Kasyan introduced Abigail Zirolì and congratulated her on being selected as the Elementary School Student of the Month. He read a synopsis of her achievements, interests and favorite teacher and presented her with a personalized medal, Certificate of Commendation and Wally Bucks.

MES Student of
the Month

- **Elementary School Student of the Month** – Abigail Zirolì

Dr. Kasyan read a quote that summarized a day in the life of a teacher and the importance of their profession.

Dr. Kasyan introduced and congratulated Ms. Hill on being selected by Abigail Zirolì, as the Elementary School Teacher of the Month and presented her with a Certificate of Commendation.

MES Teacher of
the Month

- **Elementary School Teacher of the Month** – Sandra Hill

Dr. Kasyan asked for a short break at 6:27 p.m. to partake in refreshments. Ms. Pollock resumed the meeting at 6:32 p.m.

Dr. Kasyan continued the presentation portion of the meeting with a focus on a very important group of people who have joined together for the benefit of our children. Dr. Kasyan welcomed Jennifer Steffich and the members of the Special Education Parent Advisory Group. He thanked them for being part of this very important group. Ms. Steffich provided details on the focus of the group and looks forward to working with the five members of the executive board in supporting the Manasquan special education community. She turned the floor over to Ms. LeDuc to share the mission and goals of the group. Meeting information will be shared through emails and on the district website. A copy of the handout will be included in the formal minutes.

Special
Education
Parent
Advisory Group
Presentation

- **Special Education Parent Advisory Group Presentation (SEPAG) - Introduction by Jen Steffich, Director of Special Services**
 - Roni Kellner
 - Lisa Hippe
 - Melissa Freeman
 - Dana Mangan
 - Nicole Nisivoccia

A Special Education Parent Advisory Group, or SEPAG is a state-mandated, district-level, parent-driven group charged with providing input to the local school district on system-level challenges in special education and related services. The role of SEPAG is to engage parents, community leaders, and school district staff in collaborative teamwork to improve education, not just for those with disabilities, but also for all children. SEPAGs insure that there is a forum for meaningful parent input to the local school district, with the opportunity for system-level change.

Dr. Kasyan concluded the presentations for this evening.

Ms. Pollock opened the Public Forum on Agenda Items and read the following statement.

10. Public Forum on Agenda Items

Time may be allocated for public comment at this meeting. Each speaker may be allotted a limited time when recognized by the presiding officer. In the event it appears the public comment portion of the meeting may exceed 45 minutes, the presiding officer may limit each statement made by a participant to 3-5 minutes duration. Individuals wishing to address the Board shall be recognized by the presiding officer and shall give their names, addresses and the group, if any, that they represent. Although the Board encourages public participation, it reserves the right, through its presiding officer, to terminate remarks to and/or by any individual not keeping with the conduct of a proper and efficient meeting. In order to ensure all members of the public who wish to participate are afforded a timely and orderly opportunity to do so, the Board may not answer questions posed by those making comments. The Board may address questions posed during this period once all members of the public wishing to speak have done so. The Board will not respond to questions from the public involving employment, appointment, termination of employment, negotiations, terms and conditions of employment, evaluation of the performance of, promotion or disciplining of any specific or prospective or current employee. This public forum is limited to comment on items included in this agenda only.

Public Forum
on Agenda
Items

Ms. Pollock closed the Public Forum on Agenda Items seeing no participation from the public. She opened the second Public Forum on any topic agenda or otherwise.

11. Public Forum

Public Forum

Ms. Pollock closed the second Public Forum seeing no participation from the public.

Ms. Pollock turned the floor over to Dr. Kasyan for the Committee of the Whole discussion items.

12. Discussion Items November 15, 2022 Agenda (*Denotes Action Item on This Agenda)

C.O.W.
Discussion
Items

• **Education, Curriculum & Technology**

Dr. Kasyan reported that a presentation will take place tonight on the referendum. Next month the building principals will be providing their reports. He opened the floor to the Board for a discussion on the utilization of the turf field. Complaints have been received in the central administration office from the surrounding neighbors of the field and this information has been shared with the Board. A comprehensive discussion took place on the situations that present themselves after hours on the field, on the utilization on Sundays and on the noise factor. Dr. Kasyan pointed out the following three options: maintaining the current utilization structure; changing the utilization structure; and keeping the field opened all of the time. Dr. Kasyan reported that to date \$106,000 has been put into the field to address concerns and complaints from the neighbors. Dr. Kasyan also alluded to requests to lower the fence from 8' to 4' in front of the bleachers to allow for better view of the field during the soccer and lacrosse games. After a lengthy discussion the following received the positive general consensus of the Board:

Turf Field
Discussion

- Open gates at 7:00 a.m. and lock gates at dark
- Remove 8' fence and replace with 4' fence in front of the bleachers
- Do not install 8' fence behind bleachers
- Keep the field open all day on Sundays until dark

Dr. Kasyan said the field was built to be used by the children and not abused by destructive behavior and misuse. He will share with the Board emails or correspondence received from any of the neighbors. He will respond to their correspondence and advise the neighbors of the Board's decision.

• **Personnel– To be Discussed in Executive Session***

Personnel
Executive
Session

- **Policy**
- **Policies/Regulations for Adoption – 2nd Reading ***
 - R 2425 – Emergency Virtual or Remote Instruction Program – M
- **Policies/Regulations for Amendment –2nd Reading ***
 - P 5512 – Harassment, Intimidation, or Bullying – M
 - P 2425 – Emergency Virtual or Remote Instruction Program – M

Policy for 2nd
Reading
R 2425
P 5512
P 2425

Dr. Kasyan reviewed the policies on the agenda for Board approval of the 2nd reading. He asked if there were any questions from the Board. Seeing none he continued with the referendum presentation.

- **Finance**
 - Referendum Presentation

Finance

Referendum
Presentation

Dr. Kasyan and Dr. Crawley provided a comprehensive report on plans for a referendum to take place on January 24, 2023. Dr. Kasyan said that about 80% of the referendum is focused on the elementary school. He discussed the four phases involving the facilities assessment; preliminary design and project applications; the election and securing financing and construction completion. Dr. Kasyan said the project will not result in a higher rate of taxes and a referendum will provide debt service aid. He pointed out the benefits of addressing the project through a referendum that allows for the opportunity to expand payments over 25 year versus payments over a 5-year period with a lease purchase with no debt service aid. Dr. Crawley provided details of the project cost summaries broken down by the elementary school, high school, and out-buildings/parking with the majority of costs existing in the systems and instruction spaces at the elementary school. Dr. Crawley explained how costs are reflected in the sending districts' tuition for the interest only on this type of project. Dr. Crawley provided information on the process used to identify what out of the \$13,770,000 will be covered by debt service aid. The term of the bond will be 25 years and the total amount of the principal is \$13,770,000. The estimated interest rate is 4.250% with 32% of principal and interest paid through debt service aid. Dr. Crawley said should interest rates go down in the future we reserve the right to refund bonds. The estimated net total repayment for Manasquan over 25 years would be \$13,922,751. The estimated average debt service cost per \$100 of home value will be \$.066 over the life of the loan which is below the current rate of \$.081. Dr. Kasyan provided details on the scope of the work and renovations that will be included in the referendum at the elementary school, high school, out buildings and district sitework. Dr. Kasyan said after reviewing the long-range facility plans and the needs, the most fiscally responsible way to address this is through a referendum. A copy of the presentation will be included in the formal minutes and posted on the district website.

Ms. Pollock asked the Board to reach out to her if they wished to sit on the Ad Hoc Referendum Committee and the Ad Hoc Budget Committee.

- **Buildings & Grounds/Facilities**
 - Turf Field Usage

Turf Field
Usage
(Previously
discussed)

Dr. Kasyan concluded the Committee of the Whole Discussion portion of the meeting and continued with the Superintendent's Report.

13. Superintendent's Report & Information Items

- **Enrollment– Document A**
 - **Total Enrollment – 1,450**
 - **High School – 948**
 - **Elementary School – 502**

Supt's Report

Enrollment
Document A

Dr. Kasyan reported on the district enrollment for the month ending October 31, 2022, as specified in Document A.

- **Attendance Comparison, Fire Drill Reports, Bus Evacuation Reports, Suspensions & Tardy Reports– Document B**
 - **High School:**
 - **October 6th – Fire Drill**
 - **October 21st – Bomb Threat Evacuation Drill**
 - **ABA/CLI Building:**
 - **October 6th – Fire Drill**
 - **October 21st – Bomb Threat Evacuation Drill**
 - **Elementary School:**
 - **October 18th – Bus Evacuation Drill**
 - **October 27th – Fire Drill**
 - **Elementary School Bus Evacuations: October 18, 2022**
 - **Routes – All Students**

Attendance,
Fire Drill, Bus
Evacuation
Reports
Document B

Dr. Kasyan reported on the fire drills, safety drills and bus evacuation drills that took place during the month of October 2022, as specified in Document B. The district has met the state requirements with the completion of these drills.

- **HIB Monthly Report – Document C (N/A)**
 - **High School: No Report for the Month**
 - **Elementary School: No Report for the Month**

HIB Monthly
Reports
(No Reports)

Dr. Kasyan reported that there were no HIB incidents in the district during the month of October, as specified in Document C.

Dr. Kasyan turned the floor over the Mr. Place for the report of the Assistant Superintendent.

- **Report of the Assistant Superintendent**

Assistant
Superintendent
Report
Mr. Place

Mr. Place updated the Board on the work being done with the installation of the sound system at the field house. There will be three zones with two independent controls. He expects installation to take place next week and into the following week with some disruption to the use of the facility during this time. Mr. Place concluded his report.

Dr. Kasyan addressed a question on the lettering still pending on the field house. He said that H&S is waiting for the painters to complete the painting that was held up due to inclement weather. Dr. Crawley said the garage doors will be delivered in December and will provide a more aesthetically pleasing look to the building. Dr. Kasyan would like this to be the primary entry and exit location at the building to avoid people going through the weight training room. Dr. Kasyan addressed Ms. Bossone's question on the pictures installed along the walls and explained that there was a student included in the banner that did not graduate from Manasquan High School and this picture will be replaced by the installer. Mr. Vitale commented on the bars along the floor in the weight room that can pose a safety hazard. Dr. Kasyan will look into this with the coach. Dr. Crawley said that he believed that black inlays are now in place to provide better visibility and durability.

Dr. Kasyan concluded the Superintendent's report.

Ms. Pollock asked for a motion to approve and accept the Superintendent's Report.

Motion was made by Ms. Bossone, seconded by Mr. Bolderman, to approve and accept the Superintendent’s Report.

Dr. Kasyan asked to confirm the Board’s awareness that the decisions made on the turf field earlier in the meeting will be noted as approved with this vote.

Roll Call Vote: Ayes (10); Nays (0); Abstain (0); Absent (2) Mr. Hoverter, Mr. Johnson

MOTION CARRIED

Approval and Acceptance of the Supt’s Report

Recommend approval and acceptance of the Superintendent’s Report.

Ms. Pollock asked if there were any Manasquan General Items that required a separate vote. Seeing none, she asked for a motion to approve Items #14 through #22.

Manasquan General Items #14 through #22

Motion was made by Mr. Cattani, seconded by Ms. Bossone, to approve Manasquan General Items #14 through #22.

Roll Call Vote: Ayes (8); Nays (0); Abstain (0); Absent (1) Mr. Hoverter

MOTION CARRIED

MANASQUAN

General Items

14. **Recommend** approval of the 2022-2023 transportation contracts and agreements arranged through M-OESC for Manasquan resident students, as per **Document 1**.

2022-23 MOESC Transportation Document 1

15. **Recommend** approval of the 2022-2023 Transportation Jointure with the Point Pleasant Beach Board of Education, for transportation of Student ID# 9024185332 and Student ID# 5128030635 to Hawkswood School, September 2022 through June 2023, in the annual amount of \$37,800.

2022-23 Transportation Jointure – Point Pleasant Beach

16. **Recommend** approval of the following Parent-Paid Tuition students at the Manasquan Elementary School for the 2022-2023 school year, effective November 1, 2022, in the pro-rated yearly tuition rate of \$3,538.80 per student. In accordance with District Policy 6153, families enrolling multiple siblings will be charged the normal rate for one student and 50% of the normal rate for all other students (Students have a sibling attending the high school at the normal tuition rate):

2022-23 Parent Paid Tuition Students

- **SID# 3031374206 Grade 5**
- **SID# 9045912219 Grade 8**

17. **Recommend** approval of the following *revised* mileage reimbursement for the 2022-2023 school year:

2022-23 Revised Mileage Reimbursement

<u>Name</u>	<u>School Year</u>	<u>Rate</u>	<u>Not to Exceed</u>
Kelly Balon	2022-2023	.47 cents/mile	\$700.00

Professional Days

18. **Recommend** approval of the **attendance** of staff members at conferences/workshops indicated below:

MES Professional Days

<u>Date</u>	<u>Name</u>	<u>Destination</u>	<u>Purpose</u>	<u>Sub</u>	<u>Cost</u>
December 1, 2022- January 28, 2023	Teresa Reichy	Virtual	Foundations in Numerical Literacy Workshop	No	Registration - \$297.00
November 14, 2022	Megan Manetta	Toms River	Leading and Supporting Culturally Responsive Practices	No	Mileage - \$5.26

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November 14, 2022	Jaclyn Puleio	Toms River	Leading and Supporting Culturally Responsive Practices	No	Mileage - \$10.34
December 2, 2022	Jaclyn Puleio	Cherry Hill	Winter Inclusion Leadership Conference	No	Mileage - \$62.13
November 15, 2022	Kindle Kuriscak	Spring Lake	Collaboration	No	None
December 1, 2022 December 8, 2022	Teresa Reichey	Spring Lake Heights and Brielle	Math Collaboration	No	None

MES
Professional
Days

**Student Action
Field Trips**

MES Field Trips

19. Recommend approval of the field trips listed below:

<u>Date</u>	<u>Name</u>	<u>Subject</u>	<u>Destination</u>	<u>Purpose</u>	<u>Sub</u>	<u>Other Board Costs</u>	<u>Other Funds</u>
May 24, 2023	Donna Mead Michele Sayre Lauren Buss Meghan Dullea	Grade – 2	Algonquin Theater	Visual Performing Arts	No	None	Student Funds
April 20, 2023	Pamela Kelly Jessica Woytowicz Cheryl Femenella Carolyn Collins Lauren Brown Patricia Triggiano	Grade – 3	Algonquin Theater	Visual Performing Arts	No	None	Student Funds
March 17, 2023	Catherine Kappy Cynthia Kirk Carmen Rodriguez Kali Sullivan Nicole Kufel	Grade – 1	Barlow's Flower Farm	Plant Life Cycle	No	None	None
May 25, 2023	Oriana Kopec Jill Wells	Student Council	Great Adventure	Spring Awards Program	Yes – 1	1 Bus - \$390.00	Student Funds
January 11, 2023	Oriana Kopec Jill Wells	Student Council	The College of NJ	Participation in Workshops	Yes – 1	1 Bus - \$490.00	Student Funds

Placement of Students on Home Instruction

20. **Recommend** that the following student(s) be placed on home instruction, as requested by Guidance or the Child Study Team and approved by the school physician: **None for the Month**

Placement of Students Out of District

21. **Recommend** approval of the revised 2022-2023 External Placement list that reflects tuition costs and transportation cost, as per **Document 2**.

Financials

22. **Recommend acceptance** of the following **Elementary School Central Funds Report** for the month ending **October, 2022 as per Document 3**.

Ms. Pollock asked if there were any Manasquan/Sending Districts General Items that required a separate vote. Seeing none, she asked for a motion to approve Items #23 through #34. Ms. Bossone said she will need to abstain on Item #27.

Ms. Pollock asked for a motion to approve Items #23 through #34.

Motion was made by Mr. Burns, seconded by Mr. Cattani, to approve Manasquan/Sending Districts Items #23 through #34.

Roll Call Vote: Ayes (10); Nays (0); Abstain (1) Ms. Bossone on Item #27; Absent (2) Mr. Hoverter, Mr. Johnson

MOTION CARRIED

MANASQUAN/SENDING DISTRICTS

General Items

Secretary’s Report/Financials

23. **Recommend acceptance** of the following **Financial Reports, High School Central Funds Report, Purchase Orders and Payment and Confirmation of Bills (Current Expense) and (Capital Expense)**.

The Business Administrator/Board Secretary certifies that as of **OCTOBER 2022** no budgetary appropriations account has obligations and payments, which in total exceed the amount appropriated by the Board of Education of the Borough of Manasquan.

Be it Resolved; that the amount of district taxes, including debt services requirements, needed to meet the obligations of this Board for the next eight weeks is **\$3,484,607.00** and that Manasquan Borough Council is hereby requested to place in the hands of the Treasurer of School Moneys that amount within the 30 days in accordance with the statutes relating thereto.

Be It Resolved: Pursuant to N.J.A.C. 6A:23A-16.10 (c)3 the Board of Education of the Borough of Manasquan accepts the **Business Administrator/Board Secretary’s** certification as of **OCTOBER 31, 2022** that no budgetary appropriations account has obligations and payments, which in total exceed the amount appropriated by the borough of Manasquan Board of Education.

Recommend acceptance of the **Secretary’s Financial & Investment Report** and the **Treasurer’s Report**, for the month ending **OCTOBER 31, 2022** as per **Document D**. (The Treasurer of School Moneys Report for the month of **OCTOBER 2022** is on file in the Business Office and is in balance with the Secretary’s Report).

Pursuant to N.J.A.C. 6A:23A-16.10(c)4, we the members of the Board of Education of the Borough of Manasquan, County of Monmouth, after having reviewed the Report of the Secretary and upon consultation with the appropriate officials, certify that as of **OCTOBER 31, 2022**, it is to the best of our knowledge that no major account fund has been expanded and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year, and that

MES Home Instruction (No Report)

2022-23 External Placements Document 2

MES Central Funds Report Document 3

Manasquan/Sending Districts General Items #23 through #34

Financial Reports

Secretary’s Certification

District Taxes

Acceptance of the Secretary’s Certification

Secretary’s Financial & Investment Report Document D

Budget Certification Document D

the Board of Education further approves the transfers made with line item accounts of the current expense portion of the **2022-2023 budget for OCTOBER and NOVEMBER** as recommended by the Superintendent of Schools, as per **Document D.**

Purchase Orders for the months of **NOVEMBER 2022** be approved, as per **Document E.**

Recommend **acceptance** of the **Cafeteria Report – Document F.**

(C) Be it Resolved: that the **Bills (Current Expense)** in the amount of **\$75,438.23** for the month of **NOVEMBER, 2022** be approved. Record of checks (**#52380** through **#52409**), and distributions are on file in the Business Office.

Confirmation of **Bills (Current Expense)** for **OCTOBER, 2022** at **\$3,115,953.11** and checks (**#52193** through **#52379**).

Recommend **acceptance** of the following **High School Central Funds Report** for the month ending **OCTOBER 2022** as per **Document G.**

24. Recommend approval of the **adoption** of the following policies and regulations (second reading), as per **Document H:**

- R 2425 – Emergency Virtual or Remote Instruction Program – M

25. Recommend approval of the **amendment** of the following policies and regulations (second reading), as per **Document I:**

- P 5512 – Harassment, Intimidation, or Bullying – M
- P 2425 – Emergency Virtual or Remote Instruction Program – M

26. Recommend approval of the 2023 Board of Education meeting dates, as per **Document J.**

27. Recommend approval of the contract for Services with Orthopaedic Institute Orthopedics Division to act as an independent contractor for a substitute athletic trainer for the 2022-2023 school year, as per **Document K** (pending attorney review and approval)

28. Recommend approval of the acceptance of the New Jersey School Insurance Group Safety Award check, in the amount of \$10,629.00, to be used to partially fund the salaries of the district security guards.

29. Recommend approval of the acceptance of the Parent-Paid Tuition Student ID # 7208436262, in the 10th grade at the Manasquan High School, for the 2022-2023 school year, effective October 1, 2022, at the pro-rated annual tuition rate of \$7,962.30. In accordance with District Policy 6153, families enrolling multiple siblings will be charged the normal rate for one student and 50% of the normal rate for all other students (Student has siblings attending the elementary school at 50% of the normal tuition rate)

30. Recommend approval of the resolution providing for a Special School District Election to be held on January 24, 2023 for consideration of a bond proposal by the legally qualified voters of the Manasquan School District, as per **Document L.**

*Budget
Certification
Document D*

*Purchase
Orders
Document E*

*Cafeteria
Report
Document F*

*Bills (Current
Expense)*

*Confirmation
of Bills (Current
Expense)*

*MHS Central
Funds Report
Document G*

*Policy – 2nd
Reading
R 2425
Document H*

*Policies – 2nd
Reading P 5512
P 2425
Document I*

*2023 BOE
Meeting Dates
Document J*

*2022-23
Orthopaedic
Institute
Document K*

*NISIG Safety
Award*

*2022-23 Parent
Paid Tuition
Student*

*Special School
District Election
Resolution
Document L*

31. Recommend approval of the following *revised* mileage reimbursement for the 2022-2023 school year:

<u>Name</u>	<u>School Year</u>	<u>Rate</u>	<u>Not to Exceed</u>
Pamela Cosse	2022-2023	.47 cents/mile	\$200.00
Jennifer Dyer	2022-2023	.47 cents/mile	\$700.00
Nicole Pichetto	2022-2023	.47 cents/mile	\$700.00

Professional Days

32. Recommend approval of the **attendance** of staff members at conferences/workshops indicated below:

<u>Date</u>	<u>Name</u>	<u>Destination</u>	<u>Purpose</u>	<u>Sub</u>	<u>Cost</u>
October 25, 2022	James Fagen	New Brunswick	Mock Trial Workshop	Yes	Mileage - \$30.31
December 2, 2022	Jason Bryant	Princeton	NJCHE Conference	Yes	Mileage – \$32.90 Registration - \$90.00
May 10, 2023	Jennifer Dyer	Piscataway	Transition Coordinators Meeting	No	Mileage - \$20.21
January 11, 2023	Jennifer Dyer	Piscataway	Transition Coordinators Meeting	No	Registration - \$20.00 Mileage - \$20.21
November 17, 2022	Claire Kozic	Newark	Health Care Advisor Meeting	Yes	Mileage - \$19.60
November 1, 2022	Tara Tholen-Lobel	Jamesburg	SchoolFi Financial System Training	No	Mileage-\$14.10
November 14, 2022	Richard Coppola	Toms River	Leading and Supporting Culturally Responsive Practices	No	None
November 17, 2022	Peter Crawley	Whippany	NJASBO Workshop	No	Registration - \$125.00 Mileage - \$63.36
December 14, 2022	Peter Crawley	Mt. Laurel	NJASBO Workshop	No	Registration - \$125.00 Mileage - \$55.65
September 29-30, 2022	Lorraine Koenig	Chantilly, VA	Financial Literacy and Economics Conference	Yes	Registration - \$125.00 Hotel - \$292.00 Meals - \$118.50 (Revised from 8/16/22)
September 29-30, 2022	Linda Hoeler	Chantilly, VA	Financial Literacy and Economics Conference	Yes	Registration - \$125.00 Hotel - \$287.00 Meals & Incidentals - \$118.50 Mileage - \$216.20 (Revised from 8/16/22)

2022-23
Mileage
Reimburse-
ment

MHS
Professional
Days

MINUTES – November 15, 2022

MHS
Professional
Days

November 14, 2022	Robert Goodall	Ocean County College	Leading and Supporting Culturally Responsive Practices	No	None
December 2, 2022	Susan Steinberg	East Windsor	NJASP Winter Conference	No	Mileage - \$14.19 Registration - \$125.00
December 2, 2022	Jennifer Steffich	Cherry Hill	Winter Inclusion Leadership Conference	No	Mileage - \$71.91
November 14, 2022	Claire Kozic	Ocean County College	Leading and Supporting Culturally Responsive Practices	Yes	Mileage - \$17.39
November 14, 2022	Ryan Basaman	Ocean County College	Leading and Supporting Culturally Responsive Practices	Yes	None
November 14, 2022	Maria Eldridge	Ocean County College	Leading and Supporting Culturally Responsive Practices	Yes	None
November 16, 2022	Rosa Russo	Online Webinar	Italian Conversation Workshop	No	Registration - \$25.00
November 16, 2022	Andrew Bilodeau	Montgomery HS	NJSIAA Workshop	Yes	None
January 25-27, 2023	Dr. Frank Kasyan Jesse Place Nicholas Bock Frank Scott	Atlantic City, NJ	NJASA Techspo	No	Registration \$515.00 Hotel \$234.44 Mileage \$68.34 Tolls/Parking \$25.00 M&IE \$147.50 (Costs per Attendee)
January 26, 2023	James Egan	Atlantic City, NJ	NJASA Techspo	No	Registration \$325.00 Mileage \$68.34 Tolls/Parking \$25.00
January 27, 2023	Lisa Kukoda	Atlantic City, NJ	NJASA Techspo	No	Registration \$325.00 Mileage \$68.34 Tolls/Parking \$25.00

**Student Action
Field Trips**

MHS Field Trips

33. Recommend approval of the field trips listed below:

<u>Date</u>	<u>Name</u>	<u>Subject</u>	<u>Destination</u>	<u>Purpose</u>	<u>Sub</u>	<u>Other Board Costs</u>	<u>Other Funds</u>
December 9, 2022	Allyson Griffith Ryan Basaman	Spanish 4H	New York City	Lessons Incorporating MOMA	Yes- 2	Bus - \$1200.00	Student Funds

December 16, 2022	Jill Santucci Jen Dyer Nicole Pichetto Kristen Minutoli Adam Schreck Emily Bruno Jackie Wheeler Kristen Stavac William Bertscha Rebecca Bauer Jill Jones Jeanne Walsh Declan Reichey Noreen Delaney Rebecca Connolly Hannah Ameen	Peers ABA Program	Freehold Mall	Holiday Shopping	Yes – 1	None	None
January 7, 2023 January 8, 2023	Madison Schille Melissa Galano Brianna Badami	Thespians	Robbinsville	Thespian Festival	No	Bus - \$350.00 (Cost per Trip)	None

MHS Field Trips

Placement of Students on Home Instruction

34. Recommend that the following student(s) be placed on home instruction, as requested by Guidance or the Child Study Team and approved by the school physician:

- #8674782460 **Grade 10** **October 10, 2022 – December 11, 2022 (Medical)**
- #6582855125 **Grade 10** **October 31, 2022 – November 30, 2022 (Medical)**
- #9034168537 **Grade 10** **November 14, 2022 – December 14, 2022 (Medical)**
- #2062778490 **Grade 11** **November 20, 2022 – December 23, 2022 (Medical)**
- #4494150734 **Grade 12** **November 20, 2022 – November 30, 2022 (Medical)**
- #5705503520 **Grade 10** **November 20, 2022 – January 13, 2023 (Medical)**

MHS Home Instruction

Ms. Pollock asked if there was any Old or New Business to come before the Board.

35. Old Business/New Business

Seeing none, she asked for a motion to enter into Executive Session.

Old Business / New Business (No Report)

Motion was made by Mr. Loffredo, seconded by Mr. Sorino, and approved by voice vote of all those present in favor to enter into executive session at 8:04 p.m. **MOTION CARRIED**

36. Executive Session

WHEREAS, the Sen. Byron M. Baer Open Public Meetings Act, *N.J.S.A.* 10:4-6, *et seq.*, (the “Act”) provides that the Manasquan Board of Education hold an “Executive Session” from which the public is excluded to discuss matters that are confidential or are one of the nine (9) subject matters listed in Section 12(b) of the Act; and

WHEREAS, it is recommended by the Superintendent that the Manasquan Board of Education go into Executive Session on this date in Manasquan, New Jersey, to discuss matters that are permissible for discussion in Executive Session; and

WHEREAS, the length of the Executive Session is estimated to be thirty (30) minutes after which the public meeting of the Board shall reconvene and proceed with business; and

WHEREAS, that the Board hereby declares that its discussion of the following subject(s) will be made public at a time when the public’s interest in disclosure is greater than any privacy or governmental interest being protected from disclosure.

Executive Session

NOW, THEREFORE BE IT RESOLVED by the Manasquan Board of Education that the Board shall go into Executive Session to discuss the following items:

- ___ 1. Confidential Matters per Statute or Court Order
- ___ 2. Impact Rights to Receive Federal Funds
- ___ 3. Unwarranted Invasion of Individual Privacy
- ___ 4. Collective Bargaining
- ___ 5. Acquisition of Real Property or Investment of Fund
- X 6. Public Safety Procedures (School Safety and Security Plan)
- ___ 7. Litigation or Contract Matters or Att./Client
- X 8. Personnel Matters (Hiring, Resignation, Leave of Absence)
- ___ 9. Imposition of Penalties Upon an Individual

Executive Session

ITEMS DISCUSSED IN EXECUTIVE SESSION WILL RESULT IN BOARD ACTION WHEN THE BOARD RECONVENES TO PUBLIC SESSION.

Ms. Pollock asked for a motion to reconvene the public meeting.

Meeting Reconvened

Motion was made by Mr. Loffredo, seconded by Ms. Herbert, and approved by voice vote of all those present to reconvene the public meeting at 8:07 p.m. MOTION CARRIED

37. Roll Call

Roll Call

<i>Bruce Bolderman</i>	<i>Rebecca Herbert (Belmar)</i>	<i>Thomas Pellegrino</i>
<i>Donna Bossone</i>	<i>Terence Hoverter - absent</i>	<i>Alexis Pollock</i>
<i>Martin Burns</i>	<i>Matthew Johnson (Avon) - absent</i>	<i>Alfred Sorino</i>
<i>Eugene Cattani</i>	<i>Joseph Loffredo</i>	<i>Tedd Vitale (Brielle)</i>
		<i>Quorum Reached</i>

Ms. Pollock asked for a motion to approve Manasquan Item #38.

Motion was made by Mr. Bolderman, seconded by Mr. Cattani, to approve Manasquan Item #38 – Elementary School personnel, as specified in Document 4.

Manasquan Item #38

Roll Call Vote: Ayes (8); Nays (0); Abstain (0); Absent (1) Mr. Hoverter MOTION CARRIED

MANASQUAN

Personnel

MES Personnel Document 4

38. Recommend approval of the Elementary School personnel as per **Document 4.**

Ms. Pollock asked for a motion to approve Manasquan/Sending Districts Items #39 and #40.

Motion was made by Ms. Herbert, seconded by Mr. Sorino, to approve Manasquan/Sending Districts Item #39 – High School personnel, as specified in Document M and Item #40 – School Safety and Security Plan.

Manasquan/Sending Districts Item #39 and #40

Roll Call Vote: Ayes (10); Nays (0); Abstain (0); Absent (2) Mr. Hoverter, Mr. Johnson MOTION CARRIED

MANASQUAN/SENDING DISTRICTS

Personnel

MHS Personnel Document M

39. Recommend approval of the High School personnel as per **Document M.**

40. Recommend approval of the School Safety and Security Plan updated as of November 1, 2022.

School Safety & Security Plan

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Ms. Pollock asked for a motion to adjourn the meeting.

Motion was made by Mr. Bolderman, seconded by Mr. Cattani, and approved by voice vote of all those present in favor to adjourn the meeting at 8:10 p.m.

MOTION CARRIED

Adjournment

41. Adjournment

Motion to Adjourn.

Respectfully submitted,

*Pete Crawley, Ed.D.
Board Secretary*

